

Monroe Art League ByLaws

Approved April 26, 2016

Article I: Mission

The mission of the Monroe Art League shall be to promote fine art in Monroe County, to encourage artistic talent, and to stimulate art appreciation within the community.

Article II: Membership

Section A: Active membership shall consist of persons practicing fine art, with dues paid and, therefore, in good standing.

Section B: Honorary membership shall be conferred on persons who are members in good standing for a minimum of 25 consecutive years.

Article III: Fiscal Year

The fiscal year shall be from January 1 to December 31.

Article IV: Dues

Section A: Annual and lifetime dues for membership shall be determined by the Executive Board and approved by members.

Section B: Annual dues shall be payable at the March meeting.

Section C: Persons whose dues have not been paid by the June meeting shall be considered delinquent and not in good standing; and will not be entitled to membership privileges until said dues are paid in full.

Section D: New members joining after August 1 will pay one half of annual dues for the first year of membership; new dues are due at the March meeting.

Article V: Meetings

Section A: Monthly meetings will be held on the fourth Tuesday of each month with place and time determined by the Executive Board and approved by the members.

A.1 – Monthly meetings will be held March through December for the calendar year.

A.2 - There will be no monthly meetings during January & February.

Section B: The Executive Board and/or President shall set the agenda for the meetings. Members may suggest agenda items to the President.

Section C: When Monroe Public Schools are closed due to inclement weather, meetings are canceled or rescheduled if necessary.

Article VI: Officers, Terms, and Responsibilities

Section A: Officers of the League shall be: President, Vice-President, Secretary, and Treasurer.

Section B: Officers shall be elected at an annual meeting in November for terms of one year with no term limits. Officers assume duties on January 1 of the next calendar year. Vacancies in an elective office shall be filled by vote of the members.

Section C: Responsibilities of Officers shall be as follows:

1. The President shall preside at all meetings of the League and Executive Board; be ex-officio member of all committees; appoint Chairs of Standing Committees as listed in Article VIII; submit committee membership recommendations to Committee Chairs; prepare newsletters if needed or necessary in conjunction with the Secretary.
2. The Vice President shall perform the duties of the President in the absence of that officer, and shall assume the chairmanship of the Program Committee.
3. The Secretary shall keep minutes of all meetings, attend to League correspondence, type and mail newsletters, and distribute minutes of the previous meeting to the membership. Minutes will be prepared and distributed one week before the next regularly scheduled MAL meeting.
4. The Treasurer shall pay all bills of the League, receive and account for all dues and other funds and prepare the annual financial report. If necessary an audit may be conducted during the month of November and be signed by a committee of three appointed by the President.

Article VII: Executive Board

Section A: The Executive Board shall be comprised of the elected officers and the immediate past President.

Section B: The Executive Board shall meet soon after the December meeting, and thereafter, at the call of the President.

Section C: The Executive Board shall determine the function, policies and programs of the League, and approve financial arrangements.

Article VIII: Standing Committees

Section A: **The Program Committee** (Chaired by the Vice President) shall provide programs for the monthly meetings, make all arrangements thereof, and work closely with the Publicity Committee.

Section B: **The Publicity Committee** shall be responsible for media publicity regarding meetings, will monitor the accuracy and promptness of brochures and public announcements for all MAL programs, and club activities as needed.

Section C: **The Nominating Committee** shall poll the membership for members willing to run for office and ask for nominations from the floor. They shall present the Slate of Officers to the membership at the November meeting.

Section D: **The Scholarship Committee** shall work with the Monroe County Community College Foundation and Financial Aid Office to select qualified candidates and award scholarships as approved by the Executive Board, as long as funds are available. The Scholarship Committee shall be appointed annually by the President, and consist of a minimum of three individuals, members in good standing. An annual report of activities shall be prepared by the Scholarship Chair for submission to the Executive Board and membership of Monroe Art League.

D1. **The Francis A. Maedel Art Scholarship.** This scholarship shall be created to support Monroe County Community College students who are pursuing a Fine Arts Associate Degree. This fund will be administered by The Foundation at Monroe County Community College and the Financial Aid Office. The amount of the scholarship award shall be determined by the Monroe Art League Executive Board and approved by the members. The Scholarship Committee chair is the contact person in the Monroe Art league.

Article IX: Committee Personnel

Committee Chairs (except those serving by virtue of elective office described in Article VI) shall be appointed by the President and shall select members for their respective committees.

Article X: Quorum

A quorum shall consist of a majority of the active membership present.

Article XI: Amendments

The Bylaws may be amended at any meeting by a majority of the members present, provided the membership has been notified either at the previous meeting or by mail at least one week prior to the meeting where the action is to be presented.

Article XII: End of Year Reports

The officers of the League and all Committee Chairs shall deliver to the outgoing President pertinent, historically significant printed information, and reports no later than January 1.

These changes to the bylaws were approved by members at the MAL regular meeting: April 26, 2016